Claim Unit:

Position:

Name:

Activity Code	Activities with Clients Direct Services & Support to Individuals and Families	Resources & Community Working with Community Providers Creating Resources & Planning	Meetings Staff, Unit, or Programs
1 Other Programs			
3 Outreach Non– Medi-Cal			
4 Outreach Medi-Cal			
5 Referral, Coordination and Monitoring Non– Medi-Cal Services			
6 Referral, Coordination and Monitoring Medi-Cal Services			

Claim Unit:

Position:

Name:

Activity Code		Activities with Clients Direct Services & Support to Individuals and Families		Resources & Community Working with Community Providers Creating Resources & Planning		Meetings Staff, Unit, or Programs
7 Facilitating Non- Medi-Cal (MC)						
8 Facilitating Medi-Cal (MC)						
Code 21 - General Admin • Completing timecard • 15-minute paid breaks • Triaging or deleting junk email • Mandatory trainings • General employee supervision` **Code 20** - MAA training **Code 22** - Paid Time off - Assign your time proportionately. Example: if you attend 1 hr meeting where 25% of the meeting is about Code 17 activities and 75% is about Code 14 activities your time survey should show .75 in Code 14 and .25 in Code 17.	**14** Program Planning & Policy Development Non-Medi-Cal Services					
	15 Program Planning & Policy Development Medi-Cal Services for Medi-Cal Population					
	17 Program Planning & Policy Development Medi-Cal Services for General Population					