

Join our Team

Consultant Network Coordinator: PACT Program Associate

The PACT (Preventing & Addressing Child Trafficking) Program Associate serving in the role as a Consultant Network Coordinator provides a vital bridge connecting California's child welfare agencies, multi-disciplinary partners, and tribes with a diverse network of [PACT Consultants](#). Under the direction of the PACT Director and CFPIC Executive Team, this role provides strengths-based coaching and coordination to a professional team leveraging lived & professional expertise to:

- **Deliver High-Impact Support:** Coordinate customized training, technical assistance, capacity-building, and resource development through a survivor-informed lens.
- **Influence Policy & Practice:** Inform local and statewide policy and implement survivor-informed practices
- **Partner in System Change:** Drive meaningful, lasting and improved outcomes for youth at risk of, or experiencing child trafficking.

Our Mission:

We partner with leaders in building capacity at every level to address emerging needs and opportunities in Human Services.

Our Vision:

To be the key partner in creating transformational, positive, and lasting change in Human Services.

Our Values:

Inclusivity & Collaboration
Accountability
Responsiveness &
Adaptability
Lived & Professional Expertise
Learning & Growth



Location: Remote - Occasional travel within California for statewide meetings, PACT Convenings, and regional in-person cohort meetings (costs reimbursed).

Schedule: Part-Time (20-28 hours/week)

Pay: \$46-54/hour based on qualifications

**Qualified candidates interested in both this role & the [YEP Program Associate](#) role, may be considered for a full-time equivalent position with benefits.*

[The PACT Consultant Network](#) centers lived expertise and creates meaningful opportunities for individuals with lived experience and specialized professional knowledge to inform training, technical assistance and system change. The **PACT Consultant Network Coordinator** would provide essential support to ensure the success of projects addressing child trafficking and social service programs across California. This position focuses on bridging the gap between county child welfare and the lived realities of those impacted by exploitation, through providing leadership, coaching, and administrative support to the PACT Consultant Network.

KEY RESPONSIBILITIES:

Consultant Support & Leadership

- **Mentorship:** Meet regularly with PACT Consultants on a 1:1 basis to provide feedback on submitted work and ongoing support through a strengths based and collaborative approach that recognizes each consultant's expertise, professional goals, capacity and boundaries.
- **Professional Development Coaching:** Facilitate coaching towards Professional Development and Identify opportunities for consultants to support their skill development.
- **Support & Resource Navigation:** Provide a trauma informed, non clinical response when consultants identify a need for additional resources, accommodations or assistance.
- **Meeting Coordination:** Support Regional Coordinators with the planning and facilitation of Monthly PACT Consultant Meetings, including agenda development and coordination of work-groups.

Administrative Support

- **Communications:** Manage the Bi-Monthly Newsletter and other strategic tool development to support project implementation.
- **Fiscal Assistance:** Assist consultants with invoicing, budget tracking, and the coordination of contracts or reports.
- **Travel Coordination:** Provide Travel Assistance and reminders for consultants attending in-person convenings, regional meetings, or conferences.
- **Other duties as assigned:** Seasonal support may be needed with various other administrative tasks (ie: January for Human Trafficking Prevention Month).

Systems Collaboration & Technical Assistance

- **Technical Assistance:** Serve as the Liaison between PACT Consultant and PACT County Members, managing requests that come in for Consultant involvement. Provide expertise-based coaching to PACT Consultants related to assigned training and technical assistance duties.
- **Partnership Linkages:** Support PACT Consultants in maintaining partnerships with county child welfare agencies and multi-disciplinary partners to effectively implement local trafficking responses.
- **Research:** Conduct research and resource gathering to support project implementation and program development.

MINIMUM QUALIFICATIONS:

- Work independently and cooperatively
 - Prioritize self-care
 - Demonstrate understanding of trauma informed, survivor informed, person centered, harm reduction, and culturally responsive approaches
 - Manage time and task completion effectively
 - Leverage excellent verbal and written communication skills
 - Utilize technology to support program administration (i.e. MS Office, Zoom, etc)
 - Deliver presentations to diverse constituents
 - Ability to read, collect, interpret & analyze data on social service programs
- Create professional & accurate documents, presentations, and reports

EXPERIENCE & EDUCATION:

- Bachelor's degree in Social Work or a closely related field OR Four+ years working in social service programs at the county or state level, human and victim services, child welfare, behavioral, health, criminal justice, education and/or communications sectors
- 2+ years of experience coaching, supervising, or supporting others in their professional development.
- **Lived Expertise (Required):** Personal experience navigating child trafficking, child welfare, or juvenile justice systems, with insight gained from supporting peers who have experienced exploitation. Qualified candidates can effectively translate their lived and professional knowledge into meaningful advocacy and support, while maintaining healthy personal and professional boundaries.
- **Understanding of Child Welfare Services** and social service programs in California, including how systems, policies, and practices may impact children, youth, families and individuals with lived experience differently.

CFPIC is committed to a diverse workforce and consultant network reflective of the communities we serve. Qualified individuals with lived experience of human trafficking, or related expertise, are encouraged to apply.

Please send resumes and letters of interest to **Dr. Denicia Carlay**, PACT Director at pact@cfpic.org by **October 1, 2026** for consideration.

